

After the draft priorities matrix has been reviewed by the project committee, they will meet to discuss any changes to it and to finalize the matrix and associated summary statement.

Objectives:

- Finalize the Priorities Matrix and Summary Statement
- Identify Next Steps for Select Actions

1. Welcome (5 min)
2. Review Development of Priorities Matrix / Finalize Summary (10 min)
3. Review SMART Goals and Impact/Feasibility Grid (5 min)
4. Finalize Priority Rank for Each Action (30 min)
5. Identify Next Steps for High Priority Actions (30 min)
6. Wrap up and Project Next Steps (10 min)